

**NORTHSHORE FIRE PROTECTION DISTRICT**

6257 Seventh Avenue · Post Office Box 1199 · Lucerne, California 95458

(707) 274-3100 · (707) 274-3102 Fax

District Fire Chief Mike Ciancio

**REGULAR BOARD MEETING MINUTES**

**DATE:** Wednesday, November 8, 2023  
**TIME:** 2:00 PM  
**WHERE:** District Office (6257 7th Ave., Lucerne or Live at gotomeeting)

**1. CALL TO ORDER:** 2:00

**2. ROLL CALL:**

<u>  x  </u> Burton	<u>  x  </u> Barnette	<u>  x  </u> Schwenger
<u>  x  </u> Ringuette	<u>  x  </u> Stilwell	<u>  x  </u> Ciancio
<u>      </u> Storrs	<u>      </u> Weed	<u>      </u> Doyle
<u>  x  </u> Colacion	<u>      </u>	<u>      </u>
<u>D. Sewell, N. Smith, L. Gordon</u>		

**3. PLEDGE OF ALLEGIANCE:** Ringuette**4. PUBLIC COMMENT:** N/A

**5. APPROVAL OF AGENDA:** Approved  
 MSC: Burton/Barnette       5   AYES       0   NOES       0   ABSENT

**6. APPROVAL OF MINUTES:** Approved October 11th, 2023 Regular Meeting  
 MSC: Barnette/Stilwell       5   AYES       0   NOES       0   ABSENT

**7. INTRO TO GUEST:** N/A

**8. ANNOUNCEMENTS, CORRESPONDENCE, REPORTS, EMERGENCY NEEDS:**  
 Signature Authorization -Signing and authorized Financial Analyst to submit Budget Transfers- APPROVED

**9. CONSENT AGENDA:** MSC: Burton/Barnette       5   AYES       0   NOES       0   ABSENT  
 Check register and financial report.  
 Check # 19796-19845  
 Deposits for October 2023.  
 Calcard Report October 22nd 2023 Statement

MSC: Burton/Barnette       5   AYES       0   NOES       0   ABSENT

**10. CHIEF'S REPORT:** Written report on file.**11. FUELS CREW REPORT:** Included in Chiefs report.**12. TRAINING REPORT:** Included in Chiefs report.**13. PUBLIC SAFETY DIVISION:** Included in Chiefs report.**14. UNION REPORT:** Verbal Report

Gearing up for Christmas Toy Drive, -D. Sewell

**DISCUSSION AND ACTION**

**15. RESOLUTION 2023-24 APPROPRIATING FUNDS FUELS CREW:** Approved  
 Resolution to appropriate Fuels Crew revenue to cover expenses accrued in October 2023.  
 MSC: Burton/Barnette       5   AYES       0   NOES       0   ABSENT

**16. RESOLUTION 2023-25 MITIGATION TRANSFER FOR TRIM REPLACEMENT:** Approved  
 Resolution to transfer funds from mitigation to pay for trim replacement at Station 80.  
 MSC: Stilwell/Burton       5   AYES       0   NOES       0   ABSENT

**17. RESOLUTION 2023-26 MEDICAL RESERVES TRANSFER FOR PP IGT PROGRAM:** Approved  
 Resolution to transfer funds from medical reserves in order to pay invoice #3 for PP IGT participation.  
 MSC: Stilwell/Barnette       5   AYES       0   NOES       0   ABSENT

**18. POLICY UPDATES 2ND READ :** Motion to approve policies 309, 310, 311 pending capitalization to fix in 310.  
 Second read of policies 309, 310 & 311.  
 MSC: Stilwell/Burton       5   AYES       0   NOES       0   ABSENT

**19. POLICY UPDATES 1ST READ :** No Action  
 First read of policies 312, 313 & 314

**BOARD MEMBER COMMENTS:**

Chief to be on vacation for the next board meeting, moved from the 13th to Tuesday, December 12th, 2023 at 2PM.

**ADJOURNMENT:** 2:42PM

DocuSigned by:

Maya Colacion

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Maya Colacion

CLERK TO THE BOARD