



**NORTHSHORE FIRE PROTECTION DISTRICT**

6257 Seventh Avenue · Post Office Box 1199 · Lucerne, California 95458  
 (707) 274-3100 · (707) 274-3102 Fax  
 District Fire Chief Mike Ciancio

**REGULAR BOARD MEETING MINUTES**

**DATE:** Wednesday, August 9, 2023  
**TIME:** 2:00 PM  
**WHERE:** District Office (6257 7th Ave., Lucerne or Live at gotomeeting)

**1. CALL TO ORDER:** 2:02PM

**2. ROLL CALL:**

<u>  X  </u> Burton	<u>  X  </u> Barnette	<u>  X  </u> Schwenger
<u>  X  </u> Ringuette	<u>  X  </u> Stilwell	<u>  X  </u> Ciancio
<u>  X  </u> Stors	_____	_____ Doyle
<u>  X  </u> Maya	_____	_____

S. Norton, M. Simmons, N. Smith, C. Valadez

**3. PLEDGE OF ALLEGIANCE:** \_\_\_\_\_ Led by Stilwell.

**4. PUBLIC COMMENT:** None.

**5. APPROVAL OF AGENDA:** Agenda modified to add Discussion & Action items 23 & 24.  
 MSC: Stilwell/Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**6. APPROVAL OF MINUTES:** July 12th, 2023 Regular Meeting

MSC: Schwenger/Barnette \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**7. INTRO TO GUEST:**

**8. ANNOUNCEMENTS, CORRESPONDENCE, REPORTS, EMERGENCY NEEDS:**

Initiative #21-0042A1 - Update to #21-0042A1 see document on file.  
 VFC Reso 2023-16 - Added as Discussion & Action item #24  
 Correspondence regarding solar project- Added as Discussion & Action item #24.  
 Signature Auth- Completed annual signature authorization for Lake County Auditors Office.

**9. CONSENT AGENDA:** Check register and financial report.

Check # 119592-19673

Deposits for July

Calcard Report July 22nd 2023 Statement

MSC: Burton/ Stilwell \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**10. CHIEF'S REPORT:**

On file.

**11. FUELS CREW REPORT:**

Included in Chiefs report.

**12. TRAINING REPORT:**

Included in Chiefs report.

**13. PUBLIC SAFETY DIVISON:**

Included in Chiefs report.

**14. UNION REPORT:**

Union president John Rodriguez gave a verbal report.

Union presented FF Cortez with a generous \$1,000 scholarship for Paramedic school.

Union donated to the Madsen family after a tragic fire destroyed their home, there is a GoFundMe to donate on Facebook.

**DISCUSSION AND ACTION**

**15. PROPOSED MOU: APPROVED PENDING REVIEW & CLARIFICATION OF SALARY SCHEDULE**

Read of proposed new MOU.

MSC: Schwenger/Stilwell \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**16. RESOLUTION 2023-11 ADOPTING THE FINAL BUDGET FY 2023/2024: APPROVED**

Adoption of the final budget for FY 2023/2024.

MSC: Barnette/ Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**17. RESOLUTION 2023-12 DIRECT CHARGES : APPROVED**

Annual resolution establishing the per unit rate for FY 2023/2024.

Signing of certification of FY 2023/2024 direct charges.

MSC: Burton/ Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**18. RESOLUTION 2023-13 MITIGATION TRANSFER : APPROVED**

Transfer of funds to cover remaining expense of Station 80s window project.

MSC: Stilwell/ Burton \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**19. RESOLUTION 2023-14 CANCEL RESERVES PP-IGT : APPROVED**

Cancellation of medical reserves in order to pay the 2nd invoice for the PP IGT program.

MSC: Schwenger/ Stilwell \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**20. RESOLUTION 2023-15 APPROPRIATING FUNDS FCREW : APPROVED**

Appropriation of Fuels Crew revenue.

MSC: Stilwell/ Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**21. POLICY UPDATES 2ND READ : APPROVED**

Second read of policies 300, 301, 302.

MSC: Stilwell/ Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**22. POLICY UPDATES 1ST READ : NO ACTION**

First read of policies 303, 304, 305.

**23. SOLAR PROJECT CORRESPONDENCE: NO ACTION BOARD NEEDS QUESTIONS ANSWERED BEFORE TAKING ACTION**

Review correspondence from legal counsel regarding solar project contract.

**24. RESOLUTION 2023 TO PARTICIPATE IN VFC GRANT: APPROVED**

Annual resolution to participate in the Calfire VFC Grant Program

MSC: Stilwell/ Schwenger \_\_\_\_\_ 5 AYES \_\_\_\_\_ 0 NOES \_\_\_\_\_ 0 ABSENT

**BOARD MEMBER COMMENTS: None.**

**ADJOURNMENT: 3:46pm**

DocuSigned by:

*Maya Colacion*  
5BC5474ECC0D940F  
**Maya Colacion**  
CLERK TO THE BOARD