**Employment Opportunity**

**Battalion Chief**

**Application and Resume Deadline: Open Continuous**

**Notification of accepted applicants: TBD**

**Position Assessment Center: TBD**

**Chiefs Interview: TBD**

**Start Date: TBD**

***Classification: Battalion Chief***

**Salary starting at: $7,000 monthly**

**District Paid Employee Benefits-**

* California Public Employee’s Retirement System (Cal PERS) 2.7% at 57 years of age retirement plan unless you are a classic member. Classic members are 3% at 55.
* The district pays 100% of life, medical, dental, and vision insurance.
* Annual paid vacation leaves of 288 hours.
* Annual paid sick leave of 288 hours.
* Current Battalion Chief Schedule is 3 days on, 4 days off (96 hrs.). 10-hour shift days with the remaining hours available on call with a 15-minute response time back to district boundaries. This schedule is subject to change.

**Optional Benefits available to and paid by the employee-**

* 457(b) deferred compensation plan
* AFLAC supplemental insurance.

**The Communities-**

The Northshore Fire Protection District stretches along the scenic Highway 20 corridor, guarding the idyllic communities nestled on the north shore of Clear Lake and Blue Lakes. From east to west, we watch over Spring Valley, Clearlake Oaks, Glenhaven, Paradise Cove, Kono Tayee, Lucerne, Nice, Upper Lake, and Blue Lakes.

Clear Lake, renowned for its bass fishing, consistently ranks among the top five in the nation, while Blue Lake promises a bountiful catch of trout. Beyond the lakes, the Northshore boasts hidden gems. Nestled between Nice and Upper Lake, The Robinson Rancheria and Running Creek Casino offer entertainment and excitement. And for those seeking a tranquil escape, the clean air, uncrowded roads, and the exceptional quality of life of the Northshore provide the perfect recipe for a peaceful relocation.

**District Information-**

The Northshore Fire Protection District stands guard over a vast and diverse territory within Lake County, encompassing roughly 356 square miles. Its reach extends to over 9,000 residents, ensuring their safety and well-being through a dedicated network of personnel and resources.

The district operates four strategically located, manned stations, complemented by two additional volunteer stations. These outposts serve as vital lifelines, ensuring a prompt and effective response to emergencies across the expansive region.

A team of twenty full-time firefighters forms the backbone of the district's operations, working tirelessly to safeguard the communities they serve. Their efforts are ably supported by two administrative staff members, two Battalion Chiefs, and a team of part-time employees and dedicated volunteers. Additionally, a ten-person fuel crew plays a crucial role in mitigating wildfire risks, proactively addressing potential threats before they escalate.

The district's commitment to its residents is evident in the sheer volume of emergencies it tackles. In 2023 alone, the Northshore Fire Protection District responded to approximately 3,900 911 calls, a testament to their unwavering dedication and service.

**Summary-**

This position description outlines the core responsibilities of the role. However, it should be understood as a flexible framework rather than an exhaustive list. Incumbents may be assigned additional duties and responsibilities that are reasonably like those described here. As an integral member of a team of firefighters and paramedics, you will work collaboratively to achieve various tasks associated with the position under the guidance of more senior personnel.

**Distinguishing Characteristics-**

This exempt management position requires a highly motivated and creative individual to work a rotating shift schedule. The role exercises a significant degree of independent judgment and discretion while contributing to critical areas such as budget management, personnel supervision, and program development.

**Supervision Exercised and Received-**

The Battalion Chief leads a team of Fire Captains/FAEs and Firefighters (both paid and volunteer), providing direct supervision and guidance. They report directly to the Fire Chief and/or Deputy Chief for oversight and direction.

**Important and Essential Duties-**

* Strategic Partnership: Collaborate with the Fire Chief to develop and implement operational goals, objectives, policies, and priorities.
* Command and Control: Assume leadership during fires, emergencies, and major incidents, making critical decisions on response methods and resource allocation.
* Teamwork and Coordination: Foster a collaborative environment, overseeing and guiding Fire Captains/FAEs, Chief Officers, and other fire agencies.
* Operational Excellence: Plan, execute, and supervise fire suppression, rescue, training, medical emergencies, inspections, and investigations.
* Technical Expertise: Direct, administer, and coordinate companies during emergency operations, employing sound tactics and medical response protocols.
* Resource Management: Assess equipment condition, coordinate replacements, and ensure maintenance procedures are followed.
* Training and Development: Oversee and evaluate training programs in fire prevention, accident prevention, and emergency medical care.
* Reporting and Analysis: Prepare and contribute to special reports, projects, and records, while responding to information requests.
* Financial Stewardship: Assist in budget preparation, implementation, and monitoring, and identify opportunities for cost efficiencies.
* Community Engagement: Conduct fire inspections and investigations, fostering positive relationships with residents.
* Shift Continuity: Ensure seamless coordination and knowledge transfer between shifts.
* Positive Work Environment: Maintain a professional and supportive atmosphere for all personnel.

**Minimum Qualification Guidelines-**

**Experience**- Candidates must possess a minimum of five years of full-time fire service experience, with at least three years in a supervisory role.

**Education**- Candidates must possess a high school diploma or an equivalent diploma.

**Physical Abilities-** The position may require a great degree of physical strength, stamina, and flexibility to perform tasks. Candidates shall possess adequate strength, endurance, and body flexibility to perform the required duties, as some assignments may require arduous duties such as hiking line assignments on wildland fires.

**Personal Characteristics-** The position involves relatively frequent changes in work priorities, difficult public relations, interruptions beyond the employee’s control, meeting work deadlines, and/or related mental demands. The position also requires the ability to effectively handle interpersonal conflicts and to be consistent when dealing with fellow employees and subordinates as well as the public under stressful conditions.

**Desirable Qualifications-**

* Fire Instructor Certification
* Chief Officer Certification
* Associate’s degree or Higher
* Hazardous Materials Assistant Safety Officer Certification
* Paramedic License
* EMT License
* Fire Prevention Certification
* Investigation Certification
* EMS Management
* Emergency Preparedness Certification
* Experience in training or public education
* Strike Team Leader Certification
* Division Group Supervisor Certification
* I-400 Intermediate ICS Certification

**Licenses & Certifications-**

Candidates holding any CSFM Officer certification or equivalent fire certifications will be considered. All finalists must possess a valid California Driver's License and obtain a California Firefighter Endorsement (A, B, or C) within two months of appointment.

**Required Examination-**

The most qualified candidates will participate in an oral board interview and will participate in an assessment center.

**Medical Examination:** A medical examination and drug screening is required of all appointees.

**Background Testing:** Background testing will be conducted on top candidates.

**Probationary Period:** Employees serve a twelve (12) month probationary period.

**Applications and resumé’s must be filled out completely, include copies of certifications. Electronic submittal OK, send to** [**sbanks@northshorefpd.com**](mailto:sbanks@northshorefpd.com)**. (Faxed applications will not be accepted)**

**Applications are available on our website (** [**www.northshorefpd.com**](http://www.northshorefpd.com)**) or call 707-274-3100.**